



## TLI30321 - Certificate III in **Supply Chain Operations** (Warehousing Operations)



Alffie's TLI30321 - Certificate III in Supply Chain Operations (Warehousing Operations) prepares participants for a range of entry-level logistics and warehousing roles across a variety of sectors.

Throughout this course, Alffie's friendly team will assist participants in developing skills and knowledge that will enable them to work safely and effectively in different supply chain environments, including warehouses.

This course will assist participants in WFA, DES, TTW and PN in progressing towards sustainable employment by either studying full-time for 26 weeks or completing their qualification. This course has been designed to fast track the participant's personal and professional development, providing a clear pathway to employment opportunities meeting compliance requirements. This course is Services Australia approved. Code: 7P089.

### From [training.gov.au](https://training.gov.au)

This is a qualification for those engaged in supply chain operations and includes specialisations for warehousing operations.

It involves a defined range of skilled operations, usually within a range of broader related activities involving known routines, methods and procedures, where some discretion and judgement is required in selecting equipment, services or contingency measures within known time constraints. It may also include responsibility for coordinating the work of others.

### Course information

#### Course duration

- Total 965 hours
- Semester 1: 395 hours
  - Semester 2: 490 hours

#### Work placement

80 hours

#### Important note

Enrolment will be valid for up to 12 months.

This course is delivered online through written and audiovisual lesson material and interactive assessment activities. It also requires practical work placement with a cleaning company, giving participants the real-world skills needed to work in the industry. Prior to work placement, participants will need to obtain a National Police Check and, depending on their placement, they may also require a Working with Children Check.

To achieve this qualification, participants must complete 80 hours of work placement as detailed in the Assessment Requirements of the units of competency.

**Please note**, Alffie will assist with the work placement process but does not guarantee practical placement.

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## Units of competency

### Semester 1

- TLIF0025\* – Follow work health and safety procedures
- TLIU2012 – Participate in environmentally sustainable work practices
- BSBPEF301 – Organise personal work priorities
- BSBOPS304 – Deliver and monitor a service to customers
- BSBINS302 – Organise workplace information
- TLIA0016 – Organise warehouse records operations
- FSKLRG006\* – Participate in work placement

### Semester 2

- TLIA0010\* – Identify goods and store to specifications
- TLID0020\* – Shift materials safely using manual handling methods
- TLIA0015\* – Organise receipt and despatch operations
- TLIF0009\* – Ensure the safety of transport activities (Chain of Responsibility)
- TLIA0004\* – Complete receipt and despatch documentation
- TLIX0013X\* – Maintain stock control and receipts
- TLIA3026\* – Monitor storage facilities

\*Participation in work placement is a compulsory requirement of these units.

## Entry requirements

It is a government requirement that all participants undertaking Nationally Recognised Training in Australia have a unique student identifier (USI). To begin this course, participants will need a USI.

For more information on USIs, go to: [www.usi.gov.au](http://www.usi.gov.au)

In addition to a USI, to begin and complete this course, participants will need:

- Regular access to a computer, tablet or smartphone (note: there may be activities in the course that need to be completed using a desktop computer rather than a tablet or smartphone)
- An email address and regular access to a reliable internet connection
- Basic to intermediate computer or digital device skills
- To meet certain language, literacy and numeracy (LLN) requirements and pass a short LLN test
- The ability and willingness to study online lesson material and complete all assessment requirements for each unit of competency
- PDF reader software (e.g. Adobe Acrobat) installed on a computer or the digital device being used to access the course
- The ability to communicate directly with Alffie in English
- The ability to understand and follow detailed instructions given verbally or written in English

## Outcome

To be issued with a TLI30321 – Certificate III in Supply Chain Operations (Warehousing Operations) qualification, participants will need to meet the online assessment and relevant work placement requirements for all units in the course. Examples of job roles relevant to this qualification include:

- Warehouse Operator
- Supply Chain Administration Operator
- Supply Chain Administration Officer
- Production Clerk
- Production Recorder
- Schedule Clerk
- Supply Chain Manager.



Access this course through the Alffie app

