



alffie

Access this course
through the *alffie* app



TLI32416

Certificate III in Logistics



alffie's Certificate III in Logistics prepares you for a variety of roles in Australia's exciting Transport and Logistics Industry.

Throughout this course, *alffie's* friendly team will support you in developing skills and knowledge that will enhance your ability to work confidently, effectively and safely across a range of transport and logistics environments.

This is a qualification for those engaged in logistics operations within the Transport and Logistics Industry. It involves a defined range of skilled operations, usually within a range of broader related activities involving known routines, methods and procedures, where some discretion and judgement is required in selecting equipment, services or contingency measures within known time constraints. It may also include responsibility for coordinating the work of others.

Course duration

Total: 1130 hours

Semester 1 (online): 565.5 hours

Semester 2 (online): 534.5 hours

Work placement: 30 hours

Important note: *Enrolment will be valid for up to 12 months.*

Delivery Mode

This course is delivered online through written and audiovisual lesson material and interactive assessment activities. It also includes practical assessment activities that need to be completed during a work placement*.

*Participation in work placement is a compulsory requirement of this course.

Units of competency

alffie's TLI32416 - Certificate III in Logistics includes the units listed below.

Semester 1

TLIF1001 - Follow work health and safety

TLIU2012 - Participate in environmentally sustainable work practices

BSBWOR301 - Organise personal work priorities and development

BSBCUS301 - Deliver and monitor a service to customers

TLIJ2001 - Apply quality procedures

TLIF0001* - Apply chain of responsibility legislation, regulations and workplace procedures

FSKLRG06* - Participate in work placement

Semester 2

TLIL2031 - Monitor and process attendance records

TLIE3004 - Prepare workplace documents

TLIA3019 - Organise receipt operations

TLIA3018 - Organise despatch operations

TLIA3015 - Complete receipt/despatch documentation

BSBCMM301 - Process customer complaints

*Unit includes a work placement component

Entry requirements

It is a government requirement that students undertaking Nationally Recognised Training in Australia have a unique student identifier (USI). To begin this course, you will need a USI.

For more information on USIs, go to: www.usi.gov.au

In addition to a USI, to begin and complete this course, you will need:

- Regular access to a computer, tablet or smartphone (note: there may be activities in the course that need to be completed using a desktop computer rather than a tablet or smartphone).
- An email address and regular access to a reliable internet connection.
- Basic to intermediate computer, or digital device, navigation skills.
- To meet certain language, literacy and numeracy (LLN) requirements and pass a short LLN test.
- The ability and willingness to study online lesson material and complete online assessment activities, and to complete a practical work placement.
- PDF reader software (e.g., Adobe Acrobat) installed on a computer or the digital device being used to access the course.
- The ability to communicate directly with *alffie* in English.
- The ability to understand and follow detailed instructions given verbally or written in English.

Outcome

To be issued with a TLI32416 - Certificate III in Logistics qualification, you will need to meet the online assessment and work placement requirements for all units in the course. Examples of job roles this qualification may be relevant to include:

- Logistics Administration Officer
- Logistics Service Clerk.